



Write your name on each page _____

DAFI Scholarship Programme Application Form

Please read the instruction carefully and make sure you understand the criteria and conditions of the scholarship before applying. Women and persons with specific needs i.e persons with disabilities and chronic illnesses are encouraged to apply.

The deadline for submission of this application is: **24 November 2020**

ABOUT THE DAFI SCHOLARSHIP PROGRAMME

Since 1992, the German Government has financed the annual [Albert Einstein German Academic Refugee Initiative \(DAFI\)](#), which aims to help young refugees around the world to start or continue their higher education..

The DAFI programme aims to support qualified academically strong young refugee men and women who meet the requirements to access higher education in their country of asylum. The DAFI scholarship aims to empower young men and women equally to contribute knowledge, skills and leadership to the refugee community, and to facilitate peaceful coexistence, social cohesion, and the development of host communities during displacement. To achieve this, each sponsored student is expected to contribute to their community and society not only through their academic and professional careers, but also through their personal engagement, supporting and inspiring other community members, especially refugee children and youth

The DAFI scholarship is provided strictly for one academic year subject to performance but will be extended subject to availability of funds and satisfactory academic performance from the university.

NB* The DAFI programme does not support Masters level study.

A DAFI scholarship covers the annual registration/tuition fees, annual book allowances. The scholarship also provides a subsistence allowance to defray the cost of food, transport, accommodation associated with participation in a higher education degree programme.

DAFI scholars should participate in social, peer and community engagement and skills development activities. StudyTrust will maintain close contact with each scholar and with the higher education institutions they study at to ensure the academic success and well-being of each student.

ELIGIBILITY CRITERIA

To apply for a DAFI scholarship you must meet the following criteria:

- be in possession of a valid **refugee permit/section 24**;
- have successfully completed secondary school with grades above the average standard;
- have no other means of support for tertiary education studies;
- should be below 35 years old for undergraduate studies;
- must be admitted at a government or public institutions for full time studies and should have obtained a letter of admission or provisional admission letter;
- study courses, such as medicine or engineering, are exceptionally granted on a case-by-case basis and normally only to students who have demonstrated outstanding academic performance.



NB* Due to financial constraints, the number of scholarships is limited. Only a limited number of candidates amongst those who meet the criteria can be selected. Qualified applicants who are not selected to join the programme are encouraged to take initiatives for identifying alternative sponsorships.

TERMS AND CONDITIONS OF THE SCHOLARSHIP

The DAFI scholarship are provided strictly for one academic year subject to performance but may be extended subject to availability of funds, satisfactory academic performance from the university and participation in DAFI programme activities such as the DAFI Alumni and community engagement

At the beginning of each academic year, DAFI scholars sign a Scholarship Agreement form. DAFI scholars are expected to work diligently towards the successful completion of the programme of study and to inform StudyTrust if you are experiencing challenges, whether personal or academic. In cases of fraud or misconduct, the scholarship will be discontinued immediately. In case of repeated absenteeism, underperformance or academic failure, continuation or discontinuation of the scholarship will be determined by the DAFI Committee taking into account the reasons or explanation provided.

Tuition and required study fees are paid directly to the university based on record of successful academic performance. The subsistence allowance is paid directly to the scholar on a monthly basis.

APPLICATION INSTRUCTIONS

The application must include all required documents. Incomplete applications will not be considered.

1. Application process

- Collect all necessary documents for your application and complete the application form.
- Obtain information about fields of study, which higher education institutions offer the study programme you wish to follow and what the admission requirements are.
- Submit your completed and signed application before or on the **due date – 24 November 2020 with all required documents.**
- Wait to receive further information from StudyTrust regarding your application. If your application meets the formal application and eligibility criteria, you will receive an invitation for an interview from StudyTrust.
- If after the interview your application is considered, you will be contacted by StudyTrust. The scholarship comes into effect after the signing of a scholarship agreement and your respective acceptance of the scholarship.

2. Collect and prepare the required documents

- Letter of motivation explaining your motivation to study, professional aspirations, and plans for the future; how your personal, family, and/or social situation make you suited for and deserving of the scholarship; any specific details concerning your situation such as the lack of documentation and certificates. The letter must be no longer than one page and written in the language of instruction of your programme of study.
- **Letter indicating your motivation** to contribute to your community through leadership, volunteering, community service, mentoring, community development or similar. This letter must not be longer than half a page, you can attach certificates of voluntarism, community work etc.
- One completed and signed application form
- Two passport photos, with your name on the back stapled to your application form
- Copy of Section 24 permit
- Copy of your high school transcripts and diploma or certification of completion (if issued in another country, transcript should be validated by the Ministry of Education certifying recognition of the diploma)



- If you have previously been enrolled in higher education, copy of transcript of prior learning or credit completed.
- If you have already been admitted or enrolled in a higher education institution, submit progress reports – academic results, fee statements, and r letter of acceptance

3. Application submission

- Submit only the Scholarship Application Form (pages 5-15 of this packet) and required supplementary documents
- Submit complete application materials to the designated address before or on the due date.
 - Send application documents via email to: dafi.applications@studytrust.org.za
 - Submit paper-based documents in an envelope with your name on the outside to: StudyTrust **10B Clamart Road, Richmond, Johannesburg**

What are the selection procedures?

The selection process normally involves several steps:

- Applications are received up to the fixed deadline and assessed for compliance with the criteria;
- Those who meet the basic criteria are screened in line with the requirements and shortlisted;
- Shortlisted candidates are submitted by **StudyTrust** to the DAFI Selection Committee consisting of representatives from UNHCR, German Embassy, StudyTrust and UNISA;
- Short listed candidates are called for an interview by the DAFI Selection Committee members el;
- Selected candidates are informed by telephone and in writing of the Committee's decisions;

The list of successful applicants for the 2021 bursary will be made available at the StudyTrust office, UNHCR offices and at UNHCR partners' offices.

NB* Due to the large number of applications, StudyTrust will not be able to inform all applicants who have not been selected.



Scholarship Application Form

To be filled out by the applicant. Please complete all items and ensure handwriting is legible.

Part I - General information

1. Family name	
2. Given name(s)	
<i>Please write names exactly as they appear in your identity and academic documents.</i>	

3. Date of birth (DD/MM/YYYY)	
4. Place of birth	Country: _____ City/Village: _____
5. Nationality(ies)	
6. Refugee ID number	
7. Month and year of entry to	
8. Marital status (Please select one)	Single Married Divorced Widowed
9. Children	No children Children (please add number): _____
10. Current occupation/activity (Please select one)	<input type="checkbox"/> High school graduate (just completed high school) <input type="checkbox"/> University student (already enrolled in university) <input type="checkbox"/> Previous university studies complete, interrupted due to: <input type="checkbox"/> Employed, please specify: <input type="checkbox"/> Self-employed, please specify: <input type="checkbox"/> Casual work, please specify: <input type="checkbox"/> Other, please specify:

11. Physical address	
12. Mobile number	
13. WhatsApp, if different from mobile number	



14. E-mail address	
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Part II - Family situation

15. Parent/Caregiver information

	Last name	First name	Date of Birth (DD/MM/YYYY)	Location (country, deceased, other)
a. Father				
b. Mother				
c. Main caregiver (if different from parent)				

16. Siblings

Last name, first name	Female/Male (F/M)	Age	Do they attend school? Y/N	If yes, what grade/level?	Do they work? Y/N	If yes, what type of work?	Do you live in the same household? Y/N
1.							
2.							
3.							
4.							
5.							

17. Dependent information

Provide information about your spouse, children, and/or other dependents. If there are more than two dependents, please include additional information on a separate sheet of paper.

- I do not have children or dependents
- If you do have children or dependents, please complete the following:

Dependent (1)	
Last name:	First name:
Relationship (spouse, child, etc.)	
Age	
Date of birth	Day: Month: Year:
Place of birth	Country: City/Village:
Current residence	Country: City/Village:



Dependent (2)	
Last name:	First name:
Relationship (spouse, child, etc.)	
Age	
Date of birth	Day: Month: Year:
Place of birth	Country: City/Village:
Current residency	Country: City/Village:

18. Specific needs

Please indicate if you or another close family member are living with a disability or serious medical condition or any other special circumstances that should be taken into account. If possible, include medical record with your application.

- I have a specific need
- One of my family members has a specific need:
 - Last name, first name, age and relationship to you: _____
- I have a specific need and a family member has a specific need
- Not applicable

a. Type of condition (Please select what applies)	<input type="checkbox"/> Visual impairment <input type="checkbox"/> Hearing impairment <input type="checkbox"/> Physical impairment <input type="checkbox"/> Chronic disease, please specify: <input type="checkbox"/> Injury, please specify: <input type="checkbox"/> Serious medical condition, please specify: <input type="checkbox"/> Other, please specify:
b. Type of specific assistance needed (medication, therapy, special food, protection, accommodation, care, reading material, hearing aids, etc.)	
c. If you have a specific need , please indicate whether it will impact your studies and any additional accommodations/ assistance that may be required to support you in your studies (e.g. accessible accommodation/ sign language interpreter).	



Part III - Social/economic situation

19. Parents' profession and education level

	Father (or caregiver)	Mother (or caregiver)
Level of education (highest level of education achieved <u>or</u> number of years in school)		
Profession		

20. Parents' current work/job

	Father (or caregiver)	Mother (or caregiver)
Current work/job		
Estimated monthly income		

21. Family/household monthly income (please indicate currency)

a. Total monthly income (estimated)	Amount/currency:
b. Who earns most of the monthly household income?	Amount/currency:
c. Amount and source of household financial resources if you, your parents/ caregiver/ head of household are not working. (relative, church, etc.)	Amount/currency: Source:
d. Do <u>you</u> receive cash-based support?	O yes O no
e. If you receive cash-based support, from which source?	<input type="checkbox"/> UNHCR <input type="checkbox"/> WFP <input type="checkbox"/> Other UN agency <input type="checkbox"/> Government agency <input type="checkbox"/> Non-governmental agency, please specify: <input type="checkbox"/> Other, please specify:

Part IV - Academic background

22. High school

a. Dates of attendance	From (mm/yyyy):	To (mm/yyyy):
b. Location of school	Country:	City:
c. Name of school		
d. Student number (where applicable)		



e. Year graduated	
f. Grade average	
g. Official/certified copy of the high school diploma attached	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please explain why not:</i>
h. If applicable: equivalence certificate from the Ministry of Education of the country of asylum attached	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please explain why not:</i>

23. Higher education

Complete this section only if you have previously enrolled in higher education but were forced to interrupt your studies, whether in the country of origin or the country of asylum.

- I did not previously enrol in higher education, not applicable
- If applicable, please provide the following information:

a. Dates of attendance	From (mm/yyyy):	To (mm/yyyy):
b. Number of semesters completed		
c. Location of school	Country:	City:
d. Name of school		
e. Subject studied		
f. Degree obtained (Y/N)		
g. Reason studies were interrupted	<i>If yes, the reason was:</i> <input type="checkbox"/> I was forced to flee. <input type="checkbox"/> I lacked the financial means to support myself. <input type="checkbox"/> Illness <input type="checkbox"/> Needed to support my family and had to work <input type="checkbox"/> Other, please specify: _____	
f. Official/ certified copy of the results attached	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please explain why not:</i>	
g. If applicable: equivalence certificate from the Ministry of Education of the country of asylum attached	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please explain why not:</i>	



24. Languages

Indicate language level [native (N), excellent (E), good (G), and basic (B)] for each category. Include the language of instruction applicable to the course you seek to enrol in.

Languages <i>Indicate: N-native; E-excellent; G-good; B-basic</i>	Comprehension	Reading	Writing	Speaking	Proficiency certificate (yes/no)

25. Computer Skills

Check which apply to the availability of a personal computer to you:

- I own a personal computer
- I do not own a personal computer
- We have one personal computer in the family that I can use from time to time
- I only have a smartphone which connects to the internet
- I do not have access to any means of connectivity to the internet.
- Other, please specify:

Please check (x) which apply to your skills in working with a computer and using the internet.

Skill/ Experience	Never used/ no experience	Limited knowledge	Some practical knowledge	Advanced practical knowledge
General computer use				
Microsoft Word				
Microsoft Excel				
Email functions				
Search functions				
Programming				
Statistical work				
Other:				
Other:				

26. Professional experience

- I do not have any professional experience, not applicable
- If applicable, please provide the following information:



Name of company, organisation, agency	From (month/year)	To (month/year)	Type of work or position held
1.			
2.			
3.			

27. Social and community engagement/ volunteering:

List community, social, sports, school, other activities you regularly participate in

- I do not participate in any activities, not applicable
- If applicable, please provide the following information:

Type of activity	From (month/year)	To (month/year)	Details of activity, role and position held
1.			
2.			
3.			

28. Hobbies

Explain your interests and hobbies (reading, social engagements, arts, sports, etc.), 200 words or less.

Part V - Your study plan for this scholarship

29. What subject would you like to study? Provide three options in order of preference.	Option 1:
	Option 2:
	Option 3:



30. In which higher education institution would you like to study?	Option 1: Option 2:
31. Have you already applied for admission at one of the institutions mentioned above for 2021 academic year? If yes, please attach the proof/letter of admission.	<input type="checkbox"/> No <input type="checkbox"/> Yes I have applied for admission at the following institution: _____ Letter of admission attached <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
32. What is the estimated duration of the programme of study? (number of academic years or semesters)	
<p><i>Please explain your personal and professional motivation for your <u>preferred</u> field of study. Mention employment opportunities, relevance to personal or community development, other factors influencing your choice? (less than 250 words)</i></p>	

Part VI - Additional information

33. Have you <u>received</u> a higher education scholarship before?	<input type="checkbox"/> No <input type="checkbox"/> Yes
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	<p>If yes:</p> <ul style="list-style-type: none"><input type="checkbox"/> Name of scholarship provider:<input type="checkbox"/> Period for which scholarship was provided: From (mm/yyyy) to (mm/yyyy)<input type="checkbox"/> Country in which scholarship was received:<input type="checkbox"/> Field of study or degree supported:<input type="checkbox"/> Study completed/degree obtained: yes/no
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34. If you are awarded a DAFI scholarship, what would be expected of you in terms of caring for your family/dependents during your studies? (> 200 words)

- I am not responsible for the care of any dependents or family members, not applicable
- If applicable, please explain.

Part VI - Information certification

I, _____, hereby certify that my statements in response to the above questions are true, complete and accurate. I understand that any false information provided in this application will affect my chances of selection. I undertake to inform UNHCR of any significant changes to my circumstances without delay.

I confirm that I am not receiving funding/scholarship from any other organisation or donor to pursue my tertiary education.

I understand that this application does not guarantee selection for the scholarship. If selected, I will make myself available for an interview and provide any additional information required.

I certify that I have read and understood the terms and conditions of the DAFI scholarship.

Signature



Full name

Place and date

Part VII - Declaration of Consent

I, _____, understand and agree to the following:

- StudyTrust will share personal data contained in this application form with the DAFI Selection Committee. The Selection Committee will use the data for the preparation and conduct of interviews and the selection of candidates for the DAFI scholarship.
- Members of the DAFI Selection Committee are representatives of UNHCR, German Embassy, StudyTrust and University of South-Africa representatives,. All members of a DAFI Selection Committee engage in respecting the confidentiality of the personal data contained in this application form.
- StudyTrust may need to share data contained in this application form with higher education institutions and other relevant scholarship providers, strictly limited to that concerning the scholarship and in due respect of data confidentiality.
- Apart from the above, StudyTrust will keep all my personal data confidential.
- I may request access to, correction and deletion of my personal data or object to its further processing. I understand that in the event of an objection to further processing of data during the selection process, it may impact my ability to proceed in the DAFI scholarship selection process.
- I understand that in the event that I am selected for a DAFI scholarship, a request to delete my personal data may not be granted by StudyTrust for monitoring and accountability purposes. I can make requests by contacting _ dafi.applications@studytrust.org.za _____ via email and/or 011 4821501 _____ via Phone.

Applicant signature

Full name

Place and date